

Wednesday, 6<sup>th</sup> November 2013

Tingley Youth and Community Centre

Notes



# Leeds

CITY COUNCIL

<b>PRESENT:</b>	Cllr Lisa Mulherin (Chair) Officers: Sharon Smith(SS), Malcolm Fisher (MF), Carl Sawyer (CS), Sarn Warbis (SW), Jonathan Sharp (JS) ), Moira Burke (MB), Emma Bedford (EB)
<b>APOLOGIES:</b>	Cllr Gettings, Cllr Elliott, Cllr Nagle

<b>1.0</b>	<b>Welcome &amp; Apologies</b>	<b>ACTION</b>
1.1	Councillor Mulherin welcomed everyone to the meeting and apologies were given.	
1.2	MB introduced Sarn Warbis who would be attending the meetings in place of Trudie Canavan who has now moved on to another role. SW confirmed that he will be taking on this role as temporary for 3 months in the first instance.	
<b>2.0</b>	<b>Minutes of the last meeting</b>	
	Minutes of the last meeting held on 15 <sup>th</sup> May were agreed as a correct record	
<b>2.1</b>	<b>Matters arising</b>	
	<p><b>6.3</b> CS mentioned that a meeting is to take place with Martin Dean on the 12<sup>th</sup> November to discuss Community Centres and Lettings. Martin Dean is the Lead Officer who is now looking at the review of Community Centres and Lettings since it has moved over to Citizens and Communities Directorate from Environment and Neighbourhoods.</p> <p>It was noted that one of the items on the agenda will be the lettings application form. The group were informed that members will be made aware of the timescales for reviewing the lettings policy and lettings form as the work program is developed and will be included in the early discussions to shape any proposals.</p> <p>Update to be brought back to the next meeting.</p>	MD
	<b>7.2</b> Ardsley and Robin Hood members have now received keys and codes to the Tingley Youth and Community Centre. Cllr Mulherin mentioned that it is working well.	
	<p><b>5.1</b> Licensing of Community Centres – Les Reed was unable to attend the meeting today and sent a brief update with CS regarding the availability of event notices.</p> <p><b>Action</b> : MB to invite Les Reed to the February meeting to give an update on the Licensing of Community Centres</p> <p><b>Action</b> : MB to note that CS has given his apologies in advance of February 2014 meeting</p>	CS  MB  MB
	<b>6.1 Drighlington Meeting Hall</b> – The group were informed that Members are in conversation with Drighlington Rugby Club regarding planning issues.	

	<b>Action</b> : Neil Charlesworth to be invited to the February meeting to give a clearer update	MB
	<b>7. 1 Rose Lund</b> Centre has now been transferred over to Children Services.	
<b>3.0</b>	<b>Pricing and Lettings Policy</b>	
3.1	CS mentioned that this was part of the Community Centres review had commenced approximately 18 <sup>th</sup> months ago. The review was put on hold pending the transfer to Citizens and Communities and new arrangements including the review of the Pricing and Letting Policy will be picked up by Martin Dean	MD
<b>4.0</b>	<b>Outer South Community Centre Work Plan</b>	
4.1	The work plan was reviewed (see work plan).	
4.2	Councillor Mulherin requested information on the CCs that were managed through AVHs now they are moving back in to the Council.	
	<b>Action</b> : update to be given at the meeting in February 2014	SW
<b>5.0</b>	<b>Review of the Terms of Reference</b>	
5.1	To be reviewed at the next meeting	All
<b>6.0</b>	<b>Tingley Youth and Community Centre – Internet Access</b>	
6.1	This item was discussed as part of the work programme	
<b>7.0</b>	<b>Any other business</b>	
7.1	None	
<b>8.0</b>	<b>Time and date of next meeting</b>	
8.1	10:00am Wednesday, 5 <sup>th</sup> February 2014 – Windmill Community Centre Action : MB to book the meeting room for this meeting	MB & All to note
8.2	<b>Dates of future meetings</b> Wednesday, 7 <sup>th</sup> May 2014 at 10:00 am – 11:30 am Wednesday, 5 <sup>th</sup> November 2014 at 10:00 am – 11:30 am	All to note